

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 40-WPM 17 Jul 2023 ENG 40-WPM BATCH-505**  
**PROVISIONAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Fake emails are called spoof or email.	Roaming	Spaming	Playing	Phishing	D
2	ALU works with _____	Calculations	Analysis	Comparison	All of these	D
3	Spam is such email which we would reject.	TRUE	FALSE			A
4	Keyboard is used to provide _____ input to the computer.	Audio	Video	Text	Graphic	C
5	In Windows 7 _____ is shortcut key for rename.	F1	F2	F3	F4	B
6	The _____ contains tabs and command	Ribbon	Home tab	File	View	A
7	Right side of the Title bar, which of the following buttons are appears.	Minimize	Maximize	Close	All of these	D
8	Dialog Box can not be resized.	TRUE	FALSE			A
9	Ctrl + _____ this is used to underline text	B	U	I	Uline	B
10	Spelling and grammer present in _____ menu	Inset	View	Review	Data	C
11	A Collection of worksheets is known as	Workbook	Worknote-book	Work document	Chart Book	A
12	In MS-Excel, Filter command has two types, Auto Filter and	Advance Filter	Merge Filter	Wrap Filter	Compound Filter	A
13	Where you find the option to add shape on worksheet in MS Excel 2010 ?	embed tab	shape include tab	page layout tab	Insert tab	D
14	The address of first cell of sheet is	A1	A1048536	A	1A	A
15	To move cell to first cell, _____ Key is used.	Ctrl + End	Ctrl + Home	Ctrl + Pageup	Ctrl+ Insert	B
16	In PageMaker, to draw circle tool is used.	Circle	Ellipse	Rectangle	Line	B
17	Title Slide is _____ in PowerPoint	Slide layout	slide show	Title Slide	None of these	A
18	Slide Orientation command is available in _____ tab in PowerPoint	Home	Design	Transition	View	B
19	Which file format can be added to a PowerPoint show?	.jpg	.gif	.wav	All of these	D

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20	In Powerpoint Slide Master Option is available in Tab.	Home	Insert	View	Review	C
21	"HTML" is acronym for what?	Hypertext Markup Language	High Tone Modifier Loop	Hypertext Markup Loop	None of these	A
22	Modulation and Demodulation is done by	modulator	demodulator	modem	None of these	C
23	_____ bytes= 1 kilobytes	1000	1040	1042	1024	D
24	HTML language is used for	web designing	net designing	website viewing	None of these	A
25	It is a possible to send as well as received attachments by mail.	TRUE	FALSE			A